

**MPA Parents Association
Executive Board Meeting Agenda
Thursday January 11, 2018
8:15 a.m.
Room 174**



Mission: To be an effective community building arm of Mounds Park Academy focusing on awareness and inclusivity of our diverse community.

Business	Approver
Meeting Called to Order	President
Approval of Prior Months Meeting Minutes	President
Approval of Agenda	President

Document Distribution

- Agenda (Wendy)
- PA Board Meeting Minutes

Discussion Items

- Upcoming Event Updates:
 - Book Festival
 - Starts Jan. 16
 - Remaining needs
 - Wendy's discussion with Dr. Hudson re: scheduling
 - MS Café: (1/17 and 1/18) remaining needs
 - Faculty and Staff Appreciation (2/5-2/9)
 - Valentine's Day Party (2/14)
 - Lower School 100th day celebration
 - White Out Dance (3/9)
 - Other
- Cultural Celebrations Committee
 - Wendy's discussion with Dr. Hudson
 - Set a date for meeting with interested parents and faculty/staff
- Micro-funding Requests
 - Are there any micro funding requests to review this month?

Division Chair Updates

- LS Division Chair: Christine Larson and Heidi Nelson (both in attendance)
- MS Division Chair: Kim Jakway (in attendance)
- US Division Chair: Amanda Campbell and Elizabeth Esch (both absent)

Other Board Member Updates

- Co-Presidents: Wendy Cusick (in attendance)
- Co-President Elects: Seema Anwar & Ginnie Peterson (both in attendance)
- Treasurer: Tricia Hutton (in attendance)
- Secretary: Cari Simonson (absent)
- Mary Messner and Tara Lafferty – Staff and Faculty – (both in attendance)

MEETING NOTES –

Book Fest:

- In good shape
- Could use more volunteers
- 6 US students helping, recruiting MS students
- Needs – mostly games, food, welcome table, dog reading
- Maker Space covered by Nicole Koen and design students

Café:

- Fine
- Need volunteers for activities
- Mostly staff signed up for barista shifts
- Using old supplies from PA room
- Ginnie would like to see it as a service project for MS next year. Breck takes students on service projects every Wednesday.
- Christine is looking for service project leads. PA used to do this.
- Ginnie wants to organize storage closet and order shelves. Who'd set them up and who'd buy?
- Ginnie will talk with Mary and Tara about plates/supplies
- Wendy met with Dr Hudson and he said book fair and MS café can schedule as they choose.
- Seema – January is too early
- Ginnie does not think it is good to have book fair and MS café at the same time/week
- Next year we will separate the café from the book festival
- Wendy will talk to Dr Hudson about adding a service project to MS café

Other:

- Wendy – Jan 31 is first calendar meeting for next school year. May look for days in March for book fest for next year. We will ask for early March (first week).
- Wendy/Heidi – 100th day celebration. LS wants a banner for kids to run under/through. Fast Signs in Maplewood gives good prices as it's a MPA parent. Need to decide what type of banner – spend about \$200

- Staff and Faculty sign up through sign up genius. Don't know of a peanut free bakery. Will see if Doug can do desserts for the dinner. All food to be reviewed by Ms Wright and nurse Julie
- Wipes by door in MS café as waffles are processed in facility with nuts.
- May need to prohibit LS students from the café
- MS café is meeting minimum MS guidelines for guidelines
- Heidi talked about her daughter's peanut guidelines and precautions
- Discussion about a parent ed event regarding allergies
- Discussion about getting more guidance about allergy policy
- Wendy will appoint Sally Richie as co-president
- Tricia – tads billing came in
- Embroidery for aprons discussed